

## NOTICE OF EXTRAORDINARY MEETING

### A meeting of the Staffing Committee

will be held on Tuesday 6<sup>th</sup> May 2025 commencing at 18.30h  
at Mendi (ex-restaurant), Worcester Road, A38 Wychbold, WR9 7PH.

Entrance via rear car park (car park entrance is next to Post Office)

The meeting will be closed to members of the public as directed under the Public Bodies (Access to Meetings) Act 1960, and GDPR due to the disclosure of confidential information relating to staff.

### Summons

All members and, if required, substitute members of the Staffing Committee are summoned to attend this meeting to transact the business on the agenda set out below.

*Gill Lungley* 18/04/2025  
Gill Lungley FSLCC, Clerk / RFO

**STAFFING COMMITTEE MEMBERS**  
Cllr R Turberville (Chair), Cllr S Howarth  
Cllr L Joynes, Cllr J Leah



### AGENDA

1. Chair's Welcome and note receipt of any apologies for absence
2. To record presence of substitute members if required.
3. To receive declarations of interest and consider any requests for dispensation.
4. To approve the [minutes of previous meeting](#) held 19/02/2025.
5. Reason for calling an extraordinary meeting: to note recent resignation of Assistant to the Clerk and agree staffing position henceforth to include consideration of appointment of HR support.
6. Date, time and venue of next meeting, 25<sup>th</sup> June 2025, 6.30pm - venue to be arranged.